

## **COTSEAL Business Meeting**

AAS Conference 2016, April 1st, 6:00-8:00 pm

Minutes prepared by Sheila Zamar, COTSEAL Secretary

### **In attendance:**

Frank Smith (UC-Berkeley), Joanda Pandin (Cornell U.), Sheila Zamar (UWisc-Madison), Erlin Barnard (UWisc-Madison), Juliana Wijaya (UCLA), Mary Jo Wilson (UWisc-Madison), Pauli Sandjaja (UWash-Seattle), Other members

### **Items discussed:**

- 1. Forming an election committee** for coordinating elections for the next COTSEAL president, vice-president, and secretary (Jolanda Pandin, COTSEAL Vice- President)
  - Contact senior COTSEAL members/former board members to serve as advisers- Carol Compton, Ellen Rafferty, Robert Bickner
  - Erlin Barnard & Frank Smith will serve on the election committee- accept nominations; email nominees; email the general membership
  - Email nominations to Frank ASAP
  
- 2. Forming a COTSEAL-sponsored panel for AAS 2017** (March 16-19) in Toronto, Canada (Frank Smith, COTSEAL President)
  - Jolanda and Fon will serve as panel conveners- will brainstorm possible topics, send out call for proposals, write and submit the panel abstract to AAS
  - Conveners will email Frank possible topics in May
  
- 3. COTSEAL Financial report** (Sheila Zamar, COTSEAL Secretary)
  - Coverage period: July 1, 2015-March 31, 2016
  - Financial statement from AAS: January 1- December 31, 2015
    - Opening balance: \$7,547.20
    - 12/31/15 **account balance: \$6,687.86**
  
- 4. Report on the 2015 COTSEAL summer conference at UW-Madison** (Sheila Zamar, COTSEAL Secretary)
  - 2015 COTSEAL Conference expenses: \$1,601.67
    - Snacks (c/o LoPao Vang) - \$175.88
    - Opening reception (c/o Frank Smith) - \$127.99
    - Closing luncheon (catered by Ha Long Bay) - \$297.80
    - Matching travel grants awarded to Thao Nguyen (400), Juliana Wijaya (300), and Nielson Hul (300)- total: \$1,000
  
  - More on the 2015 COTSEAL Conference: July 17-18, UW-Madison
    - Theme: "The ABCDs (Achievement, Breadth, Challenges, and future Direction) of the Continuing Journey in the Teaching of SEA

Languages”

- 10 presentations + students’ panel discussion
- Keynote presentation by Prof. Abigail Cohn
- Attended by @53 participants

**5. Report on the COTSEAL instructor professional development workshop at UC- Berkeley, Sept., 2015, and plans for the upcoming workshop at UW-Madison (June 3-4, 2016) (Erin Barnard)**

- 21 participants attended the workshop at UC-Berkeley
- Six language groups were represented at the workshop
- All participants at UC-Berkeley will attend the next workshop in June to be held at UW-Madison
- UC-Berkeley workshop focused on heritage language teaching and materials development
- UW-Madison workshop will focus on testing the materials developed from the first workshop
- A third workshop in 2017 is being planned to be held at Cornell University, with (possible) funding from the Luce Foundation; the focus/theme of the workshop is yet to be decided
- Mary Jo will put in the request for funding for the third workshop to the Luce Foundation highlighting how the first two workshops promotes materials development and collaborative work among teachers from various institutions

**6. Other matters**

- Efforts need to be made to drum up new and renewal of memberships
- Mary Jo will draft a letter of invitation for institutional membership to encourage support for COTSEAL from NRCs and other organizations/institutions