



COTSEAL

Council of Teachers of Southeast Asian Languages

COTSEAL Business Meeting

2015 COTSEAL Conference, July 17, 6:00-6:30 pm

Minutes prepared by Sheila Zamar, COTSEAL Secretary

In attendance:

Frank Smith, Joanda Pandin, Sheila Zamar, Carol Compton, Robert Bickner, Juliana Wijaya, Abigail Cohn, Pauli Sandjaja, Gyanam Mahajan, Bac Hoai Tran, Agustini, other conference participants

Items discussed:

1. January-June 2015 Financial report (Sheila Zamar)

- AAS Account statement:
starting balance \$9,406.15 & closing **balance \$7,547.20**
- Membership fees collected: \$581
- Reimbursement requests/expenses: \$569.90

2. Update on the teacher training workshop at UC-Berkeley in September

(Frank Smith)

- 5 SEA languages are represented
- 20 participants from various US institutions will attend

3. Update on the COTSEAL-sponsored panel at AAS in Seattle, March 2016

(Pauli Sandjaja)

- Proposals/paper submissions are still being accepted
- COTSEAL deadline is on July 24th
- AAS deadline is on August 6th
- Pauli will write the abstract to be submitted to AAS based on the general theme/s that will emerge from the submissions that she will receive. So far 2-3 abstracts emailed to her are focused on teaching listening & speaking and assessment issues.

4. Suggestions from the COTSEAL body

- From Abigail Cohn: COTSEAL's website should include a link to an up-to-date resource page for all SEA languages (providing information about institutions that offer them and contact information for their programs; statistics on number of teachers/faculty, students, courses, etc.; links to teaching resources online, and other relevant information). Cornell University will help put it together and Frank will add a link to the resource page on COTSEAL's website.

- From Abigail Cohn: COTSEAL should consider inviting/including institutional members and allies/friends of COTSEAL who will also be asked to pay annual membership dues. Suggested institutional membership fee: \$200-\$300 annually. This will be on the agenda for the next business meeting.
- From Robert Bickner: COTSEAL should consider adding a lifetime membership payment option. This will also be part of the next business meeting agenda.

5. Announcements

- Email your submissions for the “Notes from the field” section of the COTSEAL website to Frank Smith fsmith@wisc.edu