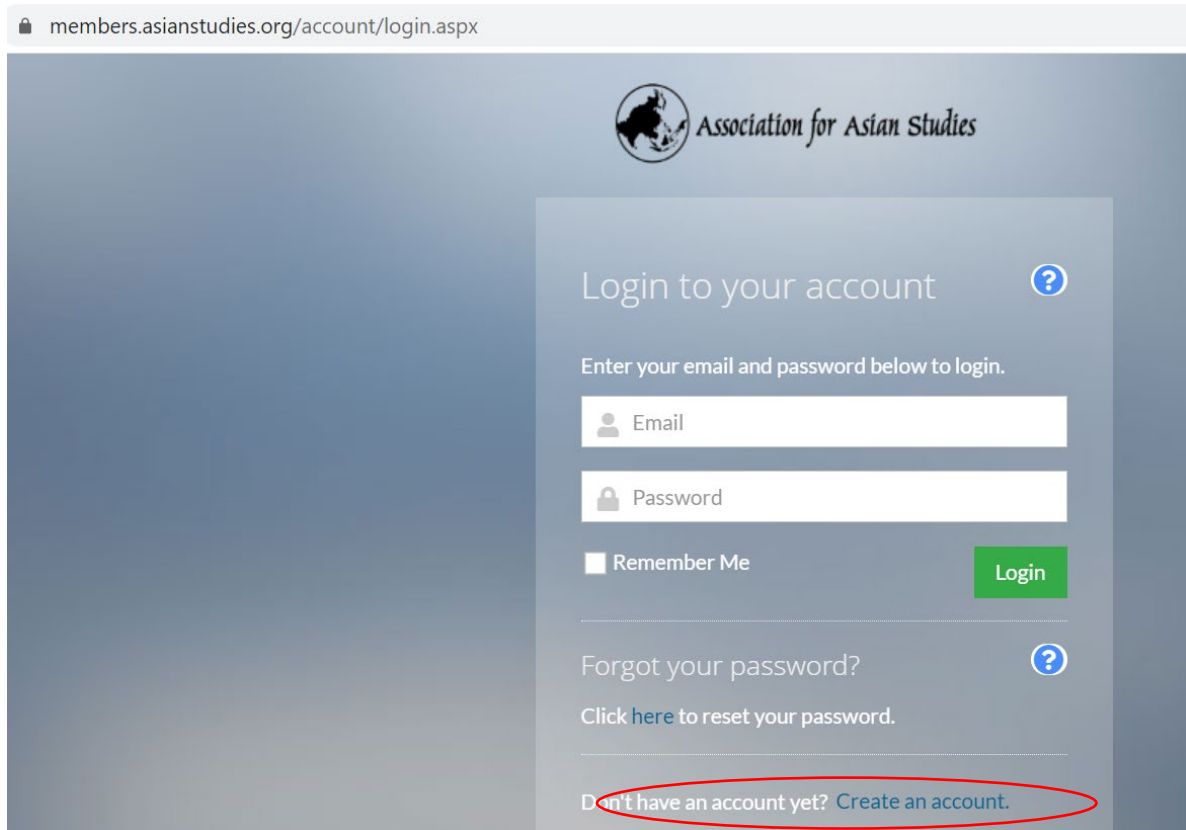


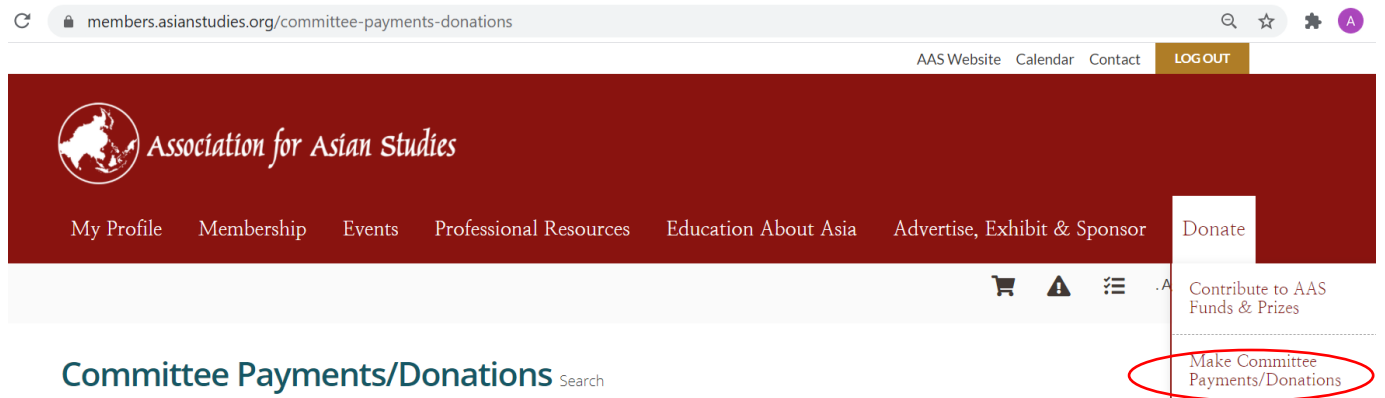
HOW TO PAY COTSEAL MEMBERSHIP ONLINE

1. Go to <https://www.asianstudies.org/>
2. If you are an AAS member, you can login to your account using your AAS credentials. If you are not an AAS member, you do not need to be an AAS member in order to pay your COTSEAL membership but you must **create an account** with the AAS.



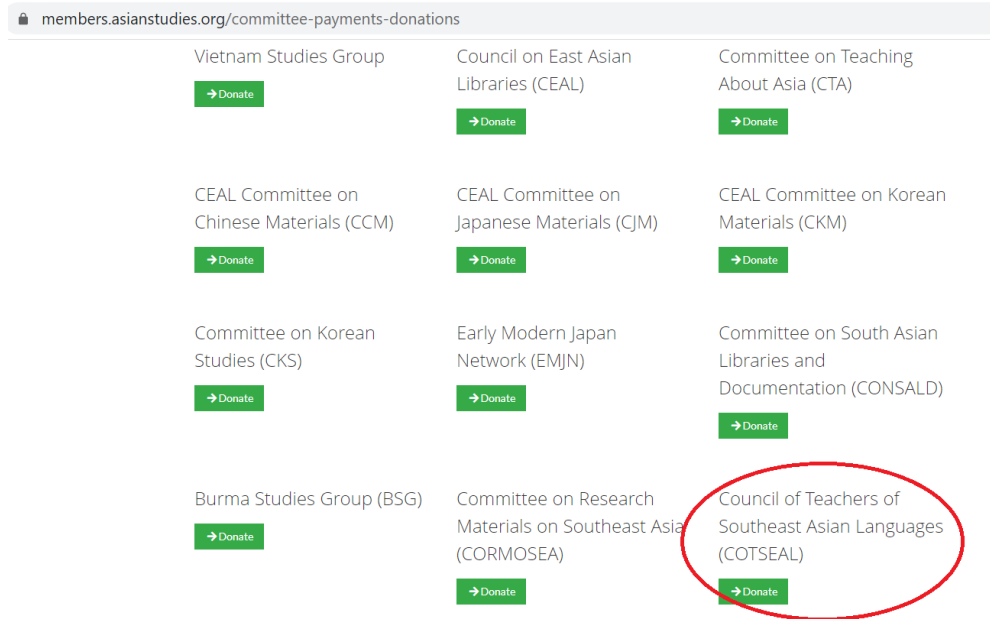
The screenshot shows the login page for the Association for Asian Studies. The URL in the browser is members.asianstudies.org/account/login.aspx. The page features the AAS logo and the text "Login to your account". Below this, there is a form with fields for "Email" and "Password", a "Remember Me" checkbox, and a green "Login" button. There are also links for "Forgot your password?" and "Don't have an account yet? Create an account.", with the latter link circled in red.

3. After you login to your account, click 'DONATE' on the right corner and then click 'Make Committee Payment/Donations'

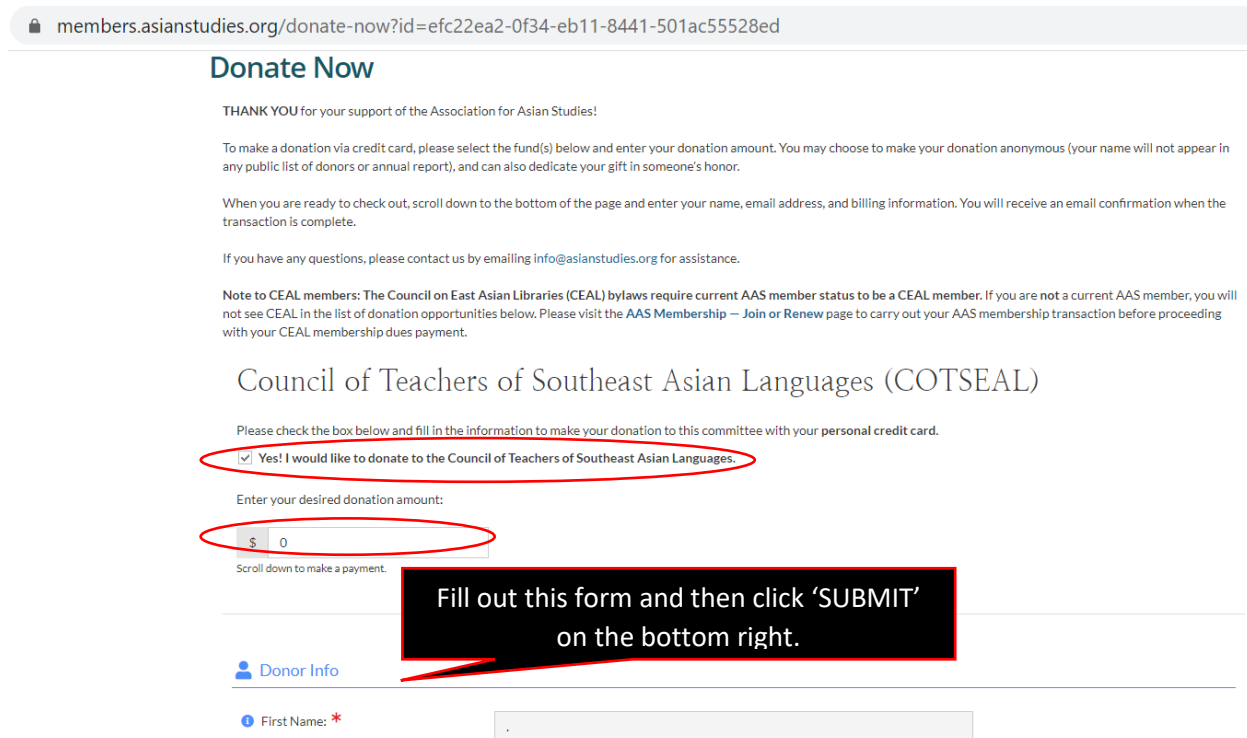


The screenshot shows the navigation menu of the AAS website. The URL in the browser is members.asianstudies.org/committee-payments-donations. The navigation menu includes links for "My Profile", "Membership", "Events", "Professional Resources", "Education About Asia", "Advertise, Exhibit & Sponsor", and "Donate". The "Donate" link is highlighted, and a dropdown menu is visible with options for "Contribute to AAS Funds & Prizes" and "Make Committee Payments/Donations", with the latter option circled in red.

4. Find 'Council of Teachers of Southeast Asian Languages (COTSEAL)' and click 'Donate'.



5. Check the box and enter the amount you want to pay or donate to COTSEAL (see picture below) and fill out the form. Then click 'Submit'.



6. You're all set. You will then receive a confirmation receipt from AAS. Check your email. Once you get that payment confirmation receipt, please email it to agustini@umich.edu

Don't hesitate to email me if you have any further questions.

COTSEAL Vice President - Agustini